

SOUTHWEST AIRLINES/TWU LOCAL 555 GRIEVANCE FORM

Obtain From TWU 555 Office 1-800-595-7672

Complete at Station Level - Please Print

Case Number: _____

Grievant Name _____		Location _____	Employee Number _____
/			Yes No
Company Seniority Date _____	Classification Seniority Date _____	Phone Number _____	Texting? (circle one)
		From: _____ To: _____	
Position _____		Preferred time of contact _____	
Date Of Incident _____		Email Address _____	
Date Grievance Filed _____		Specific Article(s) Involved _____	

Employee Statement of Grievance: _____

Remedy or Settlement Sought: _____

I hereby authorize TWU to act on my behalf in the disposition and settlement of this grievance.

Grievant Signature _____ Date _____

TWU Representative/Designee Signature _____

Date Grievance Forwarded to Department or Assistant Manager or Designee: _____

Decision: _____

Department or Assistant Manager or Designee Signature: _____ Date _____

TWU Representative Signature: _____ Date _____

Settlement Accepted: YES ☐ NO ☐

Date Grievance Forwarded to Station or Provisioning Manager or Designee: _____

Decision: _____

Station Manager Signature: _____ Date _____

TWU Local 555 Representative Signature: _____ Date _____

Settlement Accepted: YES ☐ NO ☐

Forwarded to Local 555 Office: Yes ☐ No ☐ Date _____

Referred to District Representative: Yes ☐ No ☐ Date _____